

Annex-A**Calendar Fall Semester 2018 & Spring 2019****Curricular activities****(Admissions, Academic Activities)**

S#	Event / Activity	Resp	Date
(1)	Admissions Fall-2018 dates (applications opening and closure and final merit)	CAC/ Regn/ IT	21 May to 15- Aug-18
(2)	New semester course offering on ACADMAX/ confirmation of new applicants by depts	All HODs/ IT	15-Aug-18
(3)	Start of Fall 2018 Semester – Orientation week (New intake orientation, joining confirmation, course enrollment on ACADMAX)	All HODs/ IT	27-31 Aug-18
(3a)	Orientation session	(PR&SA)	27-Aug-18
(3b)	Course enrollment on ACADMAX by all students (existing + new intake)	Students	27- 29 Aug-18
(3c)	Confirmation of Courses on ACADMAX by HOD	HODs	27-30 Aug-18
(3d)	Confirmation of Courses on ACADMAX by Exam Br	Exam	28-31 Aug-18
(4)	Start of Regular Classes	HODs/ Faculty	3-Sep-18
(5)	Late Course enrollment on ACADMAX with penalty of Rs. 5,000/- Confirm by HOD & Exam	Students/ Fin	3-6 Sep-18
(6)	Last date for submission of Registration Form to Registrar Office along with paid fee challan(1 st Semester)	Regn	7-Sep-18
(7)	Lecture-I on Community Service for IR & LMS dept (Batch: Spring-18)	(PR&SA)	7-Sep-18
(8)	Lecture-I on Community Service for IR & LMS dept (Batch: Fall-18)	(PR&SA)	14-Sep-18
(9)	Last date for Semester Freeze/ Unfreeze (after payment of semester fee)	Student/ HODs	17-Sep-18
(10)	Last date for Course Drop, Semester Drop, Course Change	Student/ HODs/ Exam	17-Sep-18
(11)	Lecture-I on Community Service for PCS dept (Batch: Spring-18 & Fall-18)	(PR&SA)	18-Sep-18
(12)	Lecture-I on Community Service for SS & GPP dept (Batch: Spring-18 & Fall-18)	(PR&SA)	28-Sep-18
(13)	Last date of Fee Deposit (without fine for continuing students*)	Students/ Fin	1-Oct-18
(14)	Last date for Submission of Migration Certificate in Original (1 st semester)	Students/ Depts	1-Oct-18
(15)	Reporting of Long Absence & Fee defaulters for admission cancellation by all depts. & Fin Br	All HODs	2-Oct-18
(16)	Lecture-II on Community Service for IR & LMS dept(Batch: Spring-18)	(PR&SA)	5-Oct-18
(17)	Lecture-II on Community Service for IR & LMS dept(Batch: Fall-18)	(PR&SA)	12-Oct-18
(18)	Lecture-II on Community Service for PCS dept(Batch: Sp-18 & Fall-18)	(PR&SA)	19-Oct-18
(19)	Lecture-II on Community Service for SS & GPP dept(Batch: Sp-18 & Fall-18)	(PR&SA)	26-Oct-18
(20)	Last date for submission of Research Topics & Supervisor Name for approval of ASRB	Students/ HODs	26-Oct-18
(21)	Mid Term Exams	HODs/ Faculty	29-Oct-18–11 Nov-18
(22)	Last date of thesis submission in respective dept for Dept review (Fall-18 semester)	Students/ HODs	29-Oct-18
(23)	Scheduling of PhD Comprehensive Exam	HODs/ Exam	29-Oct-18–02-Nov-18
(24)	Scheduling of PhD Doctoral Seminars	HODs/ Exam	29-Oct-18–02-Nov-18
(25)	Student Feedback / Faculty Course Review : Semester Fall- 2018	QEC	1- 30- Nov-18
(26)	Lecture-III on Community Service for IR & LMS dept (Batch: Spring-18)	(PR&SA)	2-Nov-18
(27)	Submission of Mid Term Exams Result / Feeding into ACADMAX	Faculty	6-18 Nov-18
(28)	Last date for Award of 'W' grade	HODs/ Exam	7-Dec-18
(29)	Lecture-III on Community Service for IR & LMS dept (Batch: Fall-18)	(PR&SA)	9-Nov-18

(30)	Lecture-III on Community Service for PCS dept (Batch: Spring-18 & Fall-18)	(PR&SA)	16-Nov-18
(31)	Admissions Spring-19 offering	CAC/ Regn/ IT	18-Nov-18
(32)	Lecture-III on Community Service for SS & GPP dept (Batch: Spring-18 & Fall-18)	(PR&SA)	23-Nov-18
(33)	Lecture-IV on Community Service for IR & LMS dept (Batch: Spring-18)	(PR&SA)	30-Nov-18
(34)	Lecture-IV on Community Service for IR & LMS dept (Batch: Fall-18)	(PR&SA)	7-Dec-18
(35)	Last date for submission of HEC attested degrees (M.Phil & PhD stds) / Board verified certificates (BS stds)	Students/ HODs	14-Dec-18
(36)	Lecture-IV on Community Service for PCS dept (Batch: Spring-18 & Fall-18)	(PR&SA)	14-Dec-18
(37)	Lecture-IV on Community Service for SS & GPP dept (Batch: Spring-18 & Fall-18)	(PR&SA)	21-Dec-18
(38)	End of Regular Classes	HODs/ Stds/ Exam	23-Dec-18
(39)	Preparatory week/ Completion of missing classes	HODs/ Exam/ IT	24-29 -Dec-18
(40)	Convocation for FCS planned week	Regn Off/ Exam/ HQ	24-29 -Dec-18
(41)	Issuance of Admit Card	Exam	27- 28 Dec-18
(42)	Semester Review Presentation to Deputy President by HODs	Regn	27-Dec-18
(43)	Final Term Exam	HODs/ Stds/ Exam	31-Dec-18-12-Jan-19
(44)	Paper viewing by the students	Faculty/ Stds	1- 15 - Jan-19
(45)	Submission of Results to Exam branch & Entry in ACADMAX	HODs/ Exam/ IT	2 -18 Jan-19
(46)	Closure of Spring-19 Admissions Merit Lists	CAC/ Regn/ IT	28-Jan-19
(47)	Declaration of Result	Exam	29-Jan-19
(48)	Semester Up gradation of ACADMAX	Exam/ IT	31-Jan-19
(49)	Last date for Thesis submission in Exam Br by all depts. (Fall-2018 semester)	HODs/ Exam	31-Jan-19
(50)	New semester course offering on ACADMAX/ confirmation of new applicants by depts	HODs/ Faculty	1-Feb-19
(51)	Start of Spring 19 Semester – Orientation week (Freshmen orientation, joining confirmation, course enrollment on ACADMAX)	All HODs/ IT	4-Feb-19
(51a)	Orientation session	(PR&SA)	4-Feb-19
(51b)	Course enrollment on ACADMAX by all students (existing + new intake)	Students	4-6 - Feb-19
(51c)	Confirmation of Courses on ACADMAX by HOD	HODs	4-7 - Feb-19
(51d)	Confirmation of Courses on ACADMAX by Exam Br	Exam	5-8 - Feb-19
(52)	Start of Regular Classes	HODs/ Faculty	11-Feb-19
(53)	Late Course enrollment on ACADMAX with penalty of Rs. 5,000/- Confirm by HOD & Exam	Fin/ Dept/ Exam	11-14 Feb-19
(54)	Last date for submission of Registration Form to Registrar Office along with paid fee challan (1st Semester)	Students/ Dept	18-Feb-19
(55)	Last Date for Semester Freeze/ Unfreeze (after payment of semester fee)	Students/ Dept	25-Feb-19
(56)	Last date for Course Drop, Semester Drop, Course Change	Students/ Dept/ Exam	25-Feb-19
(57)	Last date for Submission of Migration Certificate in Original (1 st semester)	HODs/ Exam	11-Mar-19
(58)	Last date of Fee Deposit (without fine for continuing students*)	Students/ Fin	11-Mar-19
(59)	Reporting of Long Absence & Fee Defaulters for Admission cancellation by all Depts. & Fin Br	Dept/ Fin/ Regn	12-Mar-19
(60)	Last date for submission of Research Topics & Supervisor Name for ASRB	HODs/ Exam	10-Apr-19
(61)	Mid Term Exams	HODs	8-20 - Apr-19
(62)	Scheduling of PhD Comprehensive Exam	HODs/ Exam	8-13 – Apr-19
(63)	Scheduling of PhD Doctoral Seminars	HODs/ Exam	8-13 – Apr-19
(64)	Last date for Thesis submission in respective dept for Dept review (Sp-19 semester)	Stds/ Dept	8-Apr-19

(65)	Student Feedback / Faculty Course Review Semester - Spr- 2019	QEC	15-Apr-14-May-19
(66)	Submission of Mid Term Exams Result / Feeding into ACADMAX	Faculty	16-30 - Apr-19
(67)	Admissions Fall-2019 dates (applications opening and closure and final merit)	CAC/ Regn/ IT	20-May-2-Aug-19
(68)	Last date for submission of HEC attested degrees (M.Phil & PhD stds) / Board verified certificates (BS stds)	Stds/ Dept	30-May-19
(69)	Last date for Award of 'W' grade	HODs/ Exam	30-May-19
(70)	End of Regular Classes	HODs	2-Jun-19
(71)	Preparatory week/ Completion of missing classes (if any)	Dept	3-8-Jun-19
(72)	Issuance of Admit Cards	Exam	7-8 - Jun-19
(73)	Final Term Exams	HODs/ Exam	10-24-Jun-19
(74)	Semester Review Presentation to Deputy President by HODs	Regn	11-Jun-19
(75)	Paper viewing by the students Starts / Entry in ACADMAX	Students Faculty	11-26-Jun-19
(76)	Submission of Results to Exam branch & Entry in ACADMAX	Faculty/ HODs	14-28-Jun-19
(77)	START OF SUMMER SEMESTER / SUMMER BREAK	-	1-Jul-19
(79)	Declaration of Result	Exam	25-Jul-19
(80)	Last date for Thesis submission in Exam Br by all depts. (Sp -19 semester)	Exam	30-Aug-19