

Subj: Provn of Data – Annual Review/ Inter dept Competition 2025 (Jan- Dec) - FCS Depts

1. On the direction of President NDU, QEC devised criteria/ proforma to review the progress of all FCS depts on annual basis. This review will also boost academic/research culture among depts and encourage faculty/researchers to compete at national/intl level. Dept securing first position in the competition will be awarded a cash prize of Rs.50,000/- along with appreciation cert/ltr by the President NDU.
2. Nexus above, all depts of FCS are requested to complete requisite proformae att as **Anx-A** for year 2025 (**Spring 2025 & Fall 2025**) and fwd to QEC latest by 10th Feb, 2026.
3. Fwd for info/nec action, please.



Director QEC
(Dr. Farrukh Idrees)

No. 1800/823/NDU/QEC/Bi-Annual Review dt 19 Jan, 2026

To: HoDs GPP, Eco, PCS, SS, IR, LMS

Info: Dean FCS

Dir Coord FCS

Coord Offr Deputy President Office



QEC Annual Review Proforma – FCS Depts

Name of Dept: _____ Semester _____

Ser	Criteria	Allocated Score	Remarks
1.	No of HEC recognized research pubs (national / intl) by faculty member in a current yr	10	Documentary Evidences are Mandatory
2.	HEC recognized journals issued /published by the dept	05	
3.	Student feedback	05	
4.	Updation / completion of Student, Teacher & Course Folders on ACADMAX / hard form.	05	
5.	No of trgs /confs / seminar / wksps organized by the dept (02 x days or more). At least 05 x papers pub by the intl participants for intl confs	05	
6.	No of trgs /confs / seminar / wksps received by full time faculty members (min 30 x contact hrs and above trgs)	05	
7.	Thesis supervision work load as per HEC guidelines	05	
8.	Timely holding of DTRC mtgs for TTS faculty	05	
9.	No. of intl collaborations / exchange programs (Outbound / in bound for students = 1 month or for faculty 15 x days)	05	
10.	No of student receiving external scholarship other than HEC/NDU	05	
11.	National and International Awards	05	
12.	No of Intl academic Olympiad and equivalent Awards won (1 st three positions) by the students of NDU	2.5	
13.	No of community services	05	
14.	No of research grant (0.6 M & above) HEC and other than HEC	05	
15.	No of Travel Grant won / obtained by the faculty member and PhD scholars for oral / paper presentation (HEC/NDU and other than HEC/NDU)	05	
16.	Response/Action taken on HEC/NDU Reviews (e.g IPE, AT, Acad Audit)	05	
17.	Obtained NOC for each degree progms being offered by HEC	2.5	
18.	Relevant faculty	2.5	
19.	ECA organized by the dept	2.5	
20.	NDU HEC approved Supervisor	05	
21.	Faculty Co-Supervision criteria	2.5	
22.	Any other / special activity/assignments completed by dept	2.5	
Total		100	

OVERALL GRADING/ ASSESSMENT (100)

- Excellent : above 90 %
- Very good : 80-89%
- Good : 70-79%
- Satisfactory : 60-69%
- Unsatisfactory : below 60%