

NATIONAL DEFENCE UNIVERSITY
SECTOR E-9, ISLAMABAD
www.ndu.edu.pk

TENDER NOTICE

National Defence University invites sealed tender from well-reputed / GHQ approved GST registered firms (General Orders Suppliers) for purchase of miscellaneous/ house hold items (Bedding, Stationeries & Toiletries Items) during financial year 2026/27.

Term and Conditions

- a. The Interested vendors must provide rates of all types of items. Tenders of the firms who do not provide rates for all items will not be entertained.
- b. The Interested vendors will also submit tender fee for Rs 1000.00 (Rupees one thousand only) "Nonrefundable" through pay-order in favour of "Allied Officers Division, National Defence University Islamabad" otherwise tender will not be accepted
- c. The Interested bidders will submit bank draft / pay order equivalent to 2% of their offer in favour of "Allied Officers Division, National Defence University Islamabad" as earnest money.
- d. The quoted rates must be inclusive of GST and all other government taxes.
- e. Quantity / specification of the items and tender documents can be obtained from the office of undersigned between **09:00 am and 01:00 pm** till **20 October 2026**.
- f. Tenders must reach the undersigned office at the below mentioned address till **09:00 am 23 October 2026** which will be opened on the same day at **10:00 am** in the presence of authorized representative of the firms who will choose to attend. The word "Tender Document" should be written on the envelopes.
- g. The quoted rates shall be inclusive of all government taxes and shall be valid uptill **30th June 2027**.
- h. The University reserve the right to accept / reject any or all bids or cancel the process.

Please Contact
General Staff Officer Grade-2 (Training)
Allied Officer Division
National Defence University
Telephone: 051-9262096 (Extn:8003-35179)